

- 1) Calculate the no. of hours & minutes worked between 'Start Time' & 'Finish Time' fields. These are in HH:MM:tt format.
- 2) Subtract any hours & minutes entered in the 'Lunch Break' field. These are in HH:MM format.
- 3) Calculate and display the total no. of hours & minutes in the 'Line total' field ('Start Time' + 'Finish Time' – 'Lunch'). This will be in HH:MM format.
- 4) Add the total no of hours & minutes and display in the 'Final Total' field (Line Total + Line Total0 + Line Total1 + Line Total2). This will be in HH:MM Format

I'm thinking it will need to be done in 4 sections

- 1) Document level script to handle the conversion of HH:MM:tt into minutes, so that we can calculate the differences between the start time and the finish time.
- 2) Document level script that will convert seconds back into HH:MM format, so we can display total hours worked.
- 3) Custom calculation scripts that allow us to calculate and display the no. of hours worked for each date in the 'Line Total' field.
- 4) Custom calculation script that allows us to calculate the total no. of hours worked in the 'Final Total' field.

Staff will be required to enter in their start & finish times, and the no. of minutes they took for any breaks.

At this point, there is no need to work with dates, as staff are currently required to fill in a separate line for each day they work.

	Time Started	Time Finished	Lunch Break	Line Total
Example				

Total Hours